



Interoffice Memo

DATE:

PHONE:

FROM: PRINCIPAL INVESTIGATOR

TO: INSTITUTIONAL REVIEW BOARD

SUBJECT	REQUEST FOR ANNUAL REVIEW OF APPROVED PROTOCOL
----------------	---

Protocol #: Click here to enter text.

Protocol Title: Click here to enter text.

To comply with regulations, the Institutional Review Board annually reviews previously approved research. Records indicate current approval for the above protocol, **expires on 00/00/2023**. Therefore, the Annual Review Form below must be completed and **submitted to our office immediately** for review/approval at the upcoming IRB meeting.

Check one:

Study was completed -Date _____

*** Please provide copy of study findings/manuscript to IRB**

TERMINATED. Please list Termination Date: _____ and state reason: _____

Study is on-Going. Please approve for the upcoming year.

***If study is on-going please provide status of project in the space below. Include total number of records reviewed**

Additional Comments _____

Signature of Investigator: _____ Date: _____



APPROVED

Signature: _____ Date: _____

Michael M. Neeki, DO, MS, FACEP; IRB Chair