

**Meeting of the Joint Conference Committee (JCC)**

Thursday, December 19, 2024 - 3:00pm

Arrowhead Regional Medical Center (ARMC)

Location: Ponderosa / Redwood Conference Room

Present	Joe Baca Jr., Dr. John Brill, Andrew Goldfrach, Dr. David Seigler, Dr. Kambiz Raoufi, Luther Snoke, Dawn Rowe
Excused	
Guests	Elizabeth Ambrose, Sharon Brown, Nanette Buenavidez, Carina Menjivar, Arvind Oswal, Charles Phan, Katrina Shelby, Leanne Uribe

Item	Discussion	Follow-up
Call to Order	The meeting was called to order at 3:00PM by Sup. Joe Baca Jr., Joint Conference Committee Chair.	
1. Review Joint Conference Committee Meeting Minutes of September 25,2024	A motion to approve the minutes of September 25, 2024, Joint Conference Committee (JCC) meeting was put forth by Sup. Joe Baca Jr. Minutes were motioned to approved by Andrew Goldfrach, FACHE and seconded by Dr. David Siegler, MD. Minutes are approved as submitted.	
2. ARMC- Chief Executive Officer Report	<p>Andrew Goldfrach reported as follows:</p> <ul style="list-style-type: none"> <li>• ARMC Hospital Update                             <ul style="list-style-type: none"> <li>• New Residency Programs                                     <ul style="list-style-type: none"> <li>○ Anesthesia Residency Program</li> <li>○ Vascular Surgery Fellowship</li> </ul> </li> <li>• Successful leadership transition</li> <li>• Three [3] successful labor contract negotiations</li> <li>• Federal &amp; State Legislative Priorities - Continue to focus on collaboration, engaging state and federal lobbyists as needed regarding hospital funding issues.</li> </ul> </li> </ul>	
3. Chief Operating Officer Report	<p>Nanette R. Buenavidez reported as follows:</p> <ul style="list-style-type: none"> <li>• Baxter IV Fluid Shortage and Mitigation Plan</li> <li>• Community Connections                             <ul style="list-style-type: none"> <li>• ARMC's Mobile Medical Clinic participated in the San Bernardino County Public Defender's Office Mobile Defense Program event, alongside other services offered by the Department of Child Support Services, Transitional Assistance Department, and San Bernardino County Human Resources.</li> <li>• Rose Bowl Parade - OneLegacy Float, <i>honoring Celeste Covarrubias</i></li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>• Operation Giving - Santa Claus made a special appearance escorted by Colton Police throughout the hospital, starting in the lobby, emergency department, then into the pediatrics unit. Operation Giving is a holiday tradition of the Colton Police Officers Association and ARMC.</li> </ul>	
4. Nursing Update	<p>Sharon Brown, Chief Nursing Officer (CNO), reported a Nursing Department Update:</p> <ul style="list-style-type: none"> <li>• Introducing Carina Menjivar, ARMC's newest Associate Chief Nursing Officer (ACNO), completing the leadership team.</li> <li>• Application Submitted: Beacon Award                             <ul style="list-style-type: none"> <li>• This is a national award from the Association of Critical Care Nurses for Nursing Excellence. Results anticipated to arrive early 2025.</li> </ul> </li> <li>• Hiring Update                             <ul style="list-style-type: none"> <li>• 37 new nurses started November 2024.</li> <li>• Cohort #10 begins March 2025.</li> <li>• Turnover &amp; Vacancies                                     <ul style="list-style-type: none"> <li>• Voluntary Turnover – 8.6% against the National Average – 18.4%</li> </ul> </li> </ul> </li> </ul>	
5. Reports	<p>Katrina S. Shelby and Dr. David Siegler presented the following reports, which were received by the JCC members:</p> <ul style="list-style-type: none"> <li>• Compliance, Regulatory, and Accreditation Report for September 1, 2024 - November 30, 2024.                             <ul style="list-style-type: none"> <li>○ Compliance Activity</li> <li>○ Fraud, Waste and Abuse Activity</li> <li>○ HIPAA Privacy and Security Report</li> <li>○ Regulatory and Accreditation Update</li> </ul> </li> <li>• Medical Executive Committee Summary of Performance Improvement Activity for September 1, 2024 - November 30, 2024.                             <ul style="list-style-type: none"> <li>○ Appointed Dr. Webster Wong, MD. As Medical President-Elect for this interim year.</li> <li>○ Dr. Jose Aguilar appointed to the Physician Wellbeing Committee.</li> </ul> </li> </ul>	
6. Public Comment	None	

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7. Adjourn to Closed Session	Adjourned to Closed Session at 3:25pm for review of the following Quality Assurance Reports: <ul style="list-style-type: none"><li>• Peer Review Reports/Risk Update for September 1, 2024 - November 30, 2024.</li><li>• Arrowhead Regional Medical Center Performance Improvement Report for September 1, 2024 - November 30, 2024.</li><li>• Quality Management Report Administrative Summary for September 1, 2024 - November 30, 2024.</li><li>• Medical Executive Committee Actions for September 1, 2024 - November 30, 2024.</li></ul>	
8. Next Meeting of the Joint Conference Committee	Next meeting is scheduled for March 20, 2025, at 3:00pm	
9. Adjournment	The meeting was adjourned at 3:35pm.	

Approved by: \_\_\_\_\_  
Joe Baca Jr., 5<sup>th</sup> District Supervisor, Joint Conference Committee Chair

\_\_\_\_\_ Date