



Arrowhead Regional Medical Center
School of Radiologic Technology
400 North Pepper Avenue
Colton, CA 92324-1817
(909) 580-3897
E-mail : chcradiology@craftonhills.edu

Dear Applicant,

Thank you for your interest in the Arrowhead Regional Medical Center School of Radiologic Technology. The following is the application packet for our program, which is proudly affiliated with Crafton Hills College. All graduates will earn an Associate of Science Degree from Crafton Hills College upon successful completion.

Our program is dedicated to providing comprehensive training that prepares students for a rewarding career in radiologic technology. Through a combination of classroom instruction, hands-on clinical experience, and professional development, we strive to equip our students with the knowledge and skills necessary to excel in this dynamic healthcare field.

We encourage you to carefully review the application requirements and complete all steps thoroughly. This process helps us select candidates for an interview who demonstrate commitment to academic excellence and compassionate patient care.

We look forward to learning more about you and your aspirations.

Application Updates – August 2026: Please carefully review the home page of the ARMC Radiography School website and the Application Guidelines & Submission Requirements on the Application Packet Requirements page, as updates have been made to the application process. Information regarding anticipated changes to the application scoring process for the 2028 application cycle is available on the home page of the program website.

Sincerely,

Shannon Cundieff

Shannon Cundieff, MPA, BSRT, CRT (R)(CT)
Program Director

ARMC Radiologic Technology Program Application Packet Requirements

To apply to the Radiologic Technology Program, please complete the following steps carefully.

Academic Requirements:

- Complete all college courses listed as prerequisites with a minimum GPA of 2.7.
- Complete all general education courses required for the AA or AS degree prior to the application deadline of March 31st. In-progress courses will **NOT** be accepted.

Application Steps:

Step 1: Submit official college transcripts to Crafton Hills College (if you have attended any other institution).

Step 2: Meet with a Crafton Hills College counselor to have the following completed:

- o Crafton Hills College AA/AS Degree General Education Form
- o Radiography Program Prerequisite Checklist

*It is highly recommended to meet with a Crafton Hills College counselor **each year** the student applies to ensure all required courses have been met.

Step 3: Fill out the application packet (page 3-5 of this document).

Step 4: Email the following documents to chcradiology@craftonhills.edu:

Each document below must include the student's name and student ID number.

1. Completed Application Packet
2. AA/AS Degree General Education Form
3. Radiography Program Prerequisite Checklist
4. Unofficial college transcripts

Application Guidelines & Submission Requirements

Please review the following requirements carefully. Failure to adhere to these guidelines may result in the disqualification of your application.

- **Strict Deadline:** All materials must be submitted by the March 31st deadline. No late documents or information will be accepted.
- **Receipt Confirmation:** An acknowledgment will be emailed within one week of receipt. This only confirms we received your file; it does not mean your file is complete.
- **Required Format:** All files must be submitted as legible, complete PDFs. If you do not have a desktop scanner for physical paperwork, you can use the free Adobe Scan app (iOS/Android) or the built-in Notes app on an iPhone to scan pages directly into a legible PDF.
- **No Screenshots:** Mobile phone screenshots (PNG/JPEG screen captures) will not be accepted. Any screen shots submissions will be marked as incomplete during the review process.
- **Incomplete Files:** Applications are reviewed after the deadline. Missing or illegible information means your application will be marked incomplete, and you will not be considered for an interview.
- **Technical Errors:** If a document cannot be opened due to a technical error, you will have three calendar days from our notification to send a readable version of that exact same document. No additional or new documents can be sent after the deadline.
- **Autobiographical Sketch:** You must use the current prompt updated as of August 2026. Using an old or outdated prompt will automatically disqualify your application.



APPLICATION FOR ADMISSION

Print Name: _____

Maiden name: _____ Last 4 digits of SSN: XXX-XX-_____

Home phone: _____

Cell phone: _____ Other contact number: _____

E-mail address: _____

Mailing address: _____

Have you ever applied to this radiography program? _____ If yes, what year? _____

How did you learn about this program? _____

EDUCATION

College: _____
Name Location Degree (yes/no)

College: _____
Name Location Degree (yes/no)

Other: _____

EXPERIENCE: Give your employment history for the last three years, *including relevant volunteer experience*. If additional space is needed, add an attachment.

Institution: _____

Phone: _____ Address: _____

Position Held: _____ Supervisor: _____

How Long at this Job? _____ Duties _____

Institution: _____

Phone: _____ Address: _____

Position Held: _____ Supervisor: _____

How Long at this Job? _____ Duties _____

Institution: _____

Phone: _____ Address: _____

Position Held: _____ Supervisor: _____

How Long at this Job? _____ Duties _____

REFERENCES: List three personal references (other than relatives) who have known you for at least two years.

Name: _____ Occupation: _____

Address: _____ Phone: _____

Name: _____ Occupation: _____

Address: _____ Phone: _____

Name: _____ Occupation: _____

Address: _____ Phone: _____

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Note: You may include a resume or personal reference letter(s)

With this application, however they are not required.

Autobiographical Sketch – Updated August 2026

Submit a typed autobiographical sketch that addresses each of the following:

- Why have you chosen Radiologic Technology as a career, and why do you believe you would be a good fit for the profession?
- What is something you are proud of accomplishing, and why is it meaningful to you?
- Tell us something unique or interesting about yourself that you would like us to know.

The sketch must be **no more than one page**, using **12-point font, double spacing, and 1-inch margins**. Content beyond the one-page limit will not be reviewed.